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DEPT OF WATER RESOURCES
SOUTHERN REGION

ANNUAL MEETING MINUTES **DRAFT**
Water District 37
Monday, January 8, 2018
1:30 p.m.

Lincoln County Community Center, Nance Hall, Shoshone Id

(Copies of Meeting Agenda, 2017 Annual Meeting Minutes, Proposed Resolutions, Advisory Board nominees, Proposed Budget, 2018 Meeting Schedule with District 37 info, and Water District News and Updates were available on table near sign-in.)

ITEM #1 CALL TO ORDER AND INTRODUCTION

Kevin Lakey welcomed everyone to the meeting and introduced the secretary and treasurer.

ITEM #2 SELECTION OF CHAIRMAN

The agenda was read aloud. Fred Brossy nominated Rob Struthers as chairman of the annual meeting. Motion was seconded by Larry Schoen. Vote. Motion passed unopposed. Chairman Struthers called the Annual Meeting to order at 1:39pm.

ITEM #3 SELECTION OF SECRETARY

Sharon Lee nominated Sunny Healey as secretary of the annual meeting. Seconded by Pat McMahon. Call for discussion. Vote. Motion passed unopposed.

ITEM #4 APPROVAL OF MINUTES FROM THE 2017 ANNUAL MEETING

Chairman Struthers called for a motion to approve 2017 Annual Water District 37 Meeting Minutes. Time to review minutes. Nick Purdy made a motion to approve minutes from the annual meeting. Seconded by Gary Osborne. Call for discussion. Vote. Motion passed unopposed. Minutes from the 2017 Annual Meeting approved.

ITEM #5 ADOPTION OF 2018 RESOLUTIONS

Time was given to review the resolutions. Chairman Struthers noted that the red type was the changes from last year. Rod Hubsmith asked what the line through the resolution meant. Watermaster Lakey explained the strike through in #3, 14. Combined #3 and #14 regarding the process for late assessments. Strike through on #15 was authority approval for a grant that was taken over by Galena GWD. Watermaster Lakey explained 12a and 13 language change from *whereas* to *be it resolved*. Chairman Struthers asked if there were additional questions. Gary Osborne asked why three times per year. Watermaster Lakey explained the process of monitoring and reason for the mid-year check, which was to make sure the meters were working while water was being delivered. Chairman Struthers asked for additional questions. There were no questions. Chairman Struthers asked for a motion to approve the 2018 Resolutions. Gary Osborne made a motion to approve the Resolutions. Dave Bell Seconded. Call for discussion. Moved and Seconded. Call for additional discussion. All in Favor? Vote. Motion passed unopposed.

ITEM #6 ADOPTION OF 2018 BUDGET

Time was given review the budget. Chairman Struthers opened the meeting-for questions. Larry Schoen inquired about Account No. 6301, 6303. Watermaster Lakey explained the IDWR, USGS and Willow Creek gage history and process. L. Schoen asked for clarification, inquired about the cost of maintenance, the initial process for installation of a gage and where such a request initiates. Watermaster Lakey explained the history, installation and cost of the USGS gages. L. Schoen inquired about Account No. 6336. Watermaster Lakey explained the process of Water Measurement and quality assurance procedures. L. Schoen asked about responsibility of expense for damages to the Big Wood gage in Hailey after the 2017 flooding and bedload deposits. Watermaster Lakey explained it is already included in the cost. Watermaster Lakey explained the Budget item by item. Chairman Struthers asked for further discussion and questions. Chairman Struthers requested a motion to pass the 2018 Budget. Carl Pendleton made a motion to pass the 2018 Water District 37 Proposed Budget. Fred Brossy Seconded. There was no discussion. Motion passed unopposed.

ITEM #7 SELECTION OF ADVISORY BOARD MEMBERS

Chairman Struthers read the Water District 37 Advisory Board nominees aloud. Watermaster Lakey explained the process of becoming nominated to the Board and shared the 2018 meeting schedule. Fred Brossy made a motion to approve the Advisory Board as printed and read aloud. Motion seconded by Larry Schoen. There was no discussion. Motion passed unopposed.

<u>2018 Advisory Board for Water District 37</u>	<u>Nominees</u>
(2) Big Wood River Representatives:	
1– Above Magic	Sharon Lee
Alternate	
1– Below Magic	Howard (Butch) Morris
Alternate	Frank Erwin, Justice Ditch
(1) Little Wood River/Silver Creek	Nick Purdy
Alternate	
(1) Hydropower	Bill Arkoosh
Alternate	Alan Koyle
(2) Canal Companies/Irrigation Districts	
1-2018 Representative	Mike Elliott, Northside CC
1-2018 Representative	Rod Hubsmith, AFRD #2
Alternate	Harvey Brauburger, BWCC
(1) Groundwater Municipals	Pat McMahon
Alternate	Fritz Haemmerle
(1) Groundwater Small Users (< 40 Acres)	Dave Bell
Alternate	
(1) Groundwater Large Agricultural (> 40 Acres)	Rob Struthers
Alternate	Brett Stevenson

ITEM #8 DISTRICT NEWS AND UPDATES

Watermaster Lakey gave a comparison of water conditions from 2017 and the outlook for the 2018 water year. He opened the meeting for questions and comments. Watermaster Lakey gave updates, news and explanations on topics including: Wood River Water Collaborative, NRCS predictive tools and report, history of water right cuts and Magic Reservoir, 2006 water year comparison, and recharge efforts. Larry Schoen inquired about the capacity of Magic Reservoir and measurements. Discussion about capacity of Reservoir, sediment levels, efforts and costs to measure capacity. Discussion about inflow from the Big Wood River and river restoration, rip-rap, flood plain and fishery protections. Carl Pendleton answered questions about measurement and silt levels. Pete VanDerMeulen inquired about silt near the face of the dam. Chairman Struthers inquired about measurement changes. Watermaster Lakey asked about the Big Wood River flood plain plan. Larry Schoen discussed the flood plain and river management plans. Larry commented about State and Federal law and Idaho's participation in national flood protection insurance program could be at risk. It does not cover irrigation structures. Nick Purdy commented about the program's risk to irrigators.

ITEM #9 ADJOURN

Gary Osborne made a motion to adjourn the meeting. Jerry Bashaw seconded. Vote. Motion passed unopposed. Meeting adjourned 2:42pm.

Respectfully,

Rob Struthers, Chairman

Sunny Healey, Minutes Secretary

ADOPTED RESOLUTIONS FOR 2018 WATER DISTRICT 37

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1. BE IT RESOLVED that hereafter the annual meeting of Water District 37 shall be held on the second Monday of January of each year.
2. BE IT RESOLVED that for the year 2018, a charge of \$60.00 shall be assessed to each individual who owns a water right, whose share of the total budget is less than the above specified amount.
3. BE IT RESOLVED that the amounts payable by each ditch, Canal Company, or other water user, as shown by the approved budget, shall become due and payable by April 1st and said amount, if not paid, shall bear a penalty of 10% and interest from that date until paid, at the rate of 1% per month or at the discretion of the treasurer, that if a customer's account(s) has not been paid in full by April 1 of the year assessed, the delinquent account(s) will instead be referred to a credit reporting agency after April 30 of that year. At which time, the customer will not again be contacted by Water District 37 but instead will deal solely with the collection agency where a contingent rate and applicable fees will be applied to the unpaid assessment(s). This will warrant that all claims by the collector will be valid, legally enforceable and comply with all applicable laws.
4. BE IT RESOLVED that in accordance with Idaho Code 42-618 that no ditch, Canal Company, or other water user shall have the right to demand and receive water, and the Watermaster shall not deliver to such person or persons, until the amount due and payable from such users, as fixed by the budget, has been paid.
5. BE IT RESOLVED that the Watermaster of the district shall be in service for the full year, commencing on February 1st of each year and continue until the following January 31st, or until a successor has been duly qualified and elected.
6. BE IT RESOLVED that the Deputy Watermaster(s) of Water District 37, may remain in service for 12 months from the date of hire. The Watermaster may hire additional assistants as authorized in Idaho Code 42-609 in an emergency.
7. BE IT RESOLVED that in accordance with Idaho Code 42-605A, all non-consumptive Hydro Power water users shall be charged at a rate of 2.0% of the total amount of water delivered through their system.
8. BE IT RESOLVED that assessments, shall be based upon the total amount of annual water delivery, regardless of use or timing, as fixed by the approved budget. Hydro power will be assessed based on the total amount of water delivered through their system as referenced in Resolution #7.
9. BE IT RESOLVED that Kevin Lakey shall be elected Watermaster of District 37 for the ensuing year beginning February 1, 2018 and ending January 31, 2019, and that he shall be authorized to hire a full-time staff.
10. BE IT RESOLVED that Cyndi McCowan shall be elected Secretary-Treasurer, for District 37 for the ensuing year, beginning February 1, 2018 and ending January 31, 2019.
11. BE IT RESOLVED that the elected Treasurer of Water District 37 shall only disburse funds from water district accounts upon a voucher approved by the Watermaster. All district checks can be signed either by the Treasurer or Watermaster, but must be co-signed by individual(s) approved by the Advisory Board.
12. BE IT RESOLVED that the 2018 assessments shall be calculated over a five-year average, according to Idaho Code 42-612 paragraph 3 which reads as follows: The budget shall show the aggregate amount to be collected from all the water users in the district, and the amount to be paid by each ditch, canal company, irrigation district or other water user. For the purpose of computing the respective amounts to be paid by each water user, the water delivered to the various ditches, canal companies, irrigation districts or other users during the past season or seasons, not exceeding five (5) seasons, shall be used as a basis.

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12A BE IT RESOLVED if a groundwater irrigation diversion does not have flow data for its delivery, the assessment will be estimated using the full water right and charged for 100 days of use and that rate will be used to calculate the five year average. Additionally, all other groundwater diversions that do not have flow data will be charged based on type of water use using the full use portion over its full season of use (i.e. commercial-snowmaking for 168 days, domestic and municipal for 365 days, etc). These rates will be used to calculate the five year average.

13. BE IT RESOLVED the Watermaster shall require lockable and controllable measuring devices to monitor the flows of water both from and back to the main source from which water has been diverted. He shall have the authority to investigate, enforce and act accordingly with the Code of the State of Idaho.

13A. BE IT RESOLVED that in order to insure accurate data collection, but also control costs, groundwater diversions using meters will be recorded three times per year. Diversions that have been allowed power consumption coefficient and time clock variances will be measured and calibrated every three years and power usage will be calculated annually.

2018 Adopted Budget

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Acct. No.		Budgeted 2017	Proposed 37 2018	Difference		
5001	Watermasters Salary	\$ 64,047.05	\$ 67,889.87	\$ 3,842.82	6%	Increase
5007	Sec/Treas Salary	\$ 44,921.11	\$ 47,616.38	\$ 2,695.27	6%	Increase
5003	Above Magic Salary	\$ 21,566.06	\$ 22,213.04	\$ 646.98	3%	Increase
5004	Silver Cr & Upr L.W. Salary	\$ 16,418.97	\$ 16,911.54	\$ 492.57	3%	Increase
5005	Below Magic & Lwr Little Wood Salary	\$ 15,853.60	\$ 16,329.21	\$ 475.61	3%	Increase
5006	Extra Labor	\$ 3,000.00	\$ 2,000.00	\$ (1,000.00)	-33%	Decrease
Wage Totals 2017		\$ 165,806.79	\$ 172,960.04	\$ 7,153.25	4%	Increase
5011	Social Security (ER Share)	\$ 12,684.22	\$ 13,231.44	\$ 547.22	4%	Increase
5013	St. Ret--PERSI (ER Share)	\$ 18,769.33	\$ 19,579.08	\$ 809.75	4%	Increase
5015	St. Insurance Fund (Workmans Comp)	\$ 6,450.38	\$ 5,703.26	\$ (747.12)	-12%	Decrease
5017	Idaho Tax Comm (SUTA)	\$ 1,695.58	\$ 3,063.58	\$ 1,368.00	81%	Increase
5019	Liability Insurance (ICRMP)	\$ 2,300.00	\$ 2,300.00	\$ -	0%	Increase
5021	Medical Insurance-Full Time	\$ 13,251.18	\$ 14,132.79	\$ 881.61	7%	Increase
5025	Employee Reim. For Expenses	\$ 1,200.00	\$ 1,200.00	\$ -	0%	Increase
5033	Above Magic Auto Expense @ 7 Months	\$ 10,934.77	\$ 10,934.77	\$ -	0%	Increase
5034	Silver Cr & Upr L.W. Auto Exp.	\$ 14,309.45	\$ 14,309.45	\$ -	0%	Increase
5035	Below Magic & Lwr Little Wood Auto Expense	\$ 7,119.00	\$ 7,119.00	\$ -	0%	Increase
5036	Extra Labor / Auto Expense	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)	-50%	Decrease
6001	Office Rent	\$ 5,700.00	\$ 5,700.00	\$ -	0%	Increase
6003	Office Expense	\$ 6,000.00	\$ 6,000.00	\$ -	0%	Increase
6007	Office Utilities	\$ 5,000.00	\$ 5,000.00	\$ -	0%	Increase
6005	Annual Audit	\$ 1,400.00	\$ 1,400.00	\$ -	0%	Increase
6009	Field Expenses	\$ 9,000.00	\$ 9,000.00	\$ -	0%	Increase
6011	Auto Expense	\$ 3,500.00	\$ 3,000.00	\$ (500.00)	-14%	Decrease
6201	Contingency Fund	\$ -	\$ -	\$ -	0%	Increase
6301	USGS Co-Op Fund Ketchum Gage	\$ 4,429.00	\$ 4,561.00	\$ 132.00	3%	Increase
6303	IDWR Co-Op Fund Willow Cr Gage	\$ 2,400.00	\$ 2,447.00	\$ 47.00	2%	Increase
6305	Big Wood Canal Co.	\$ 1,360.00	\$ 1,360.00	\$ -	0%	Increase
6307	North Side Canal Co.	\$ 549.00	\$ 549.00	\$ -	0%	Increase
6308	District Canal Co.	\$ 150.00	\$ 150.00	\$ -	0%	Increase
6309	Base Line Canal Co.	\$ 150.00	\$ 150.00	\$ -	0%	Increase
6336	Water Measurement (By BWCC)	\$ 2,050.00	\$ 2,050.00	\$ -	0%	Increase
6338	Contracted Water Measurement	\$ -	\$ 6,750.00	\$ 6,750.00	100%	Increase
6340	Idaho Power / Cloud Seeding	\$ 5,000.00	\$ 5,000.00	\$ -	0%	Increase
6401	Id. Water Users (Member Dues)	\$ 500.00	\$ 500.00	\$ -	0%	Increase
6601	Equipment Reserve (to Savings)	\$ 2,000.00	\$ 2,000.00	\$ -	0%	Increase
Totals		\$ 305,708.70	\$ 321,150.41	\$ 15,441.71	5%	Increase
Total 2017		\$ 305,708.70	Total 2018	\$ 321,150.41		

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